

RICO RICO AUTO INDUSTRIES LIMITED

REGD. & CORP. OFFICE : 38 KM STONE, DELHI-JAIPUR HIGHWAY, GURUGRAM - 122001, HARYANA (INDIA)
EMAIL : rico@ricoauto.in WEBSITE : www.ricoauto.in TEL : +91 124 2824000 FAX : +91 124 2824200
CIN : L34300HR1983PLC023187

RAIL:SEC:2025

June 25, 2025

BSE Limited Phiroze Jeejeebhoy Towers Dalal Street Mumbai - 400001 Scrip Code - 520008	National Stock Exchange of India Limited Exchange Plaza, 5 th Floor, Plot No.C/1, G Block Bandra-Kurla Complex Bandra (E) Mumbai - 400 051 Scrip Code - RICOAUTO
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Dear Sir/Madam,

Please find enclosed herewith the Notice of Postal Ballot and E-voting as published in the following Newspapers:

- i) Business Standard (English Newspaper), Mumbai - 25/06/2025
- ii) Business Standard (English Newspaper), New Delhi - 25/06/2025
- iii) Veer Arjun (Hindi Newspaper), New Delhi - 25/06/2025

Thanking you,

Yours faithfully,
for **Rico Auto Industries Limited**

Ruchika Gupta
Company Secretary
FCS : 6456

Encl : As above

RIKO AUTO INDUSTRIES LIMITED	
CIN: L34909MH1998PLC002187	
Registered Office: 28 KM Stone, Delhi-Jaipur Highway, Gurugram - 122 001, Haryana	
Email: ca@rikoauto.in , Website: www.rikoauto.in	
Tel: 0124 2824000, Fax: 0124 2824200	
NOTICE OF POSTAL BALLOT AND E-VOTING	
Notice is hereby given, that pursuant to Section 105 and 113, of the Companies Act, 2013 (as amended) (the "Act"), read with Rules 26 and 23 of the Companies (Management and Administration) Rules, 2014 (the "Rules") and other applicable provisions of the Act and Rules, read with General Circular Nos. 14/2020 dated April 8, 2020, 17/2020 dated April 13, 2020, read with other relevant circulars including General circular no. 08/2021 dated September 13, 2024 issued by the Ministry of Corporate Affairs from time to time ("MCA Circulars"), Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, ("Listing Regulations"), Secretarial Standard on General Meetings ("SS-7") issued by the ICSI, and other applicable provisions of the Act, Rules, Circulars and Notifications issued thereunder (including any statutory modifications or re-enactment thereof) for the time being in force), seeking approval of the Members of Riko Auto Industries Limited (the "Company") for the following Special Resolutions, only through remote e-voting process (voting through electronic means):	
S.No.	Particulars
1.	Payment of Commission to Non-Executive Directors
2.	Re-appointment of Mr. Sanku Katar (CIN:38843007) as an Independent Director
3.	Re-appointment of Shri Koushikendra Verma (CIN:52804256) as Whole-time Director designated as "Executive Director"
4.	Re-appointment of Shri Rajiv Kumar Mishra (CIN:38873155) as Whole-time Director designated as "Executive Director"
5.	Re-appointment of Shri Samarth Katar (CIN:51525517) as Whole-time Director designated as "Executive Director"
Pursuant to the MCA Circulars, the Company has sent the electronic copies of the Postal Ballot Notice alongwith the Explanatory Statement on Tuesday, 24th June, 2025 through electronic mode to those Members, whose e-mail IDs are registered with the Depository Participant(s) or with the Registrar & Share Transfer Agent as on 13th June, 2025 (Cut-Off date). The Company hereby request all its Members holding shares in physical mode to intimate/ update their email addresses to the Company/RTA by sending a communication either at ca@rikoauto.in or helpdesk@nseindia.com by providing necessary details like Folio No., Name of Member, scanned copy of the Share Certificate (front and back), Self-attested scanned copy of PAN Card and Self-attested scanned copy of AADHAAR Card. Members holding shares in the demat mode are requested to contact their respective Depository Participant to register/update their email addresses. Detailed process is mentioned in the Postal Ballot Notice. The said Postal Ballot Notice is also available on the website of the Company (www.rikoauto.in), on the e-voting website of NSDL (www.evoting.nsdl.com) and website of the Stock Exchange of India Limited (www.bseindia.com) & National Stock Exchange of India Limited (www.nseindia.com). In accordance with the provisions of the MCA Circulars, Members can vote through remote e-voting process. The voting rights shall be reckoned on the paid-up value of shares registered in the name of the Members as on Friday, 13th June, 2025 ("cut-off date"). Any person who is in receipt of this Notice but was not a member on the cut-off date should treat this Notice for information purpose only. The Company has engaged the services of National Securities Depository Limited (NSDL) for providing e-voting facility to the Members. The remote e-voting shall commence online from Wednesday, 25th June, 2025 (9.00 A.M.) and shall end on Thursday, 26th July, 2025 (5.00 P.M.), thereafter the e-voting module shall be disabled by NSDL. The Company has appointed Shri Manish Mehta (C.P. No. 16814, FCS No. 5888) or failing him Shri Subhash Chander Verma (C.P. No. 29681, FCS No. 3818), Partners of M/s. Luxorwax Corporate Solutions LLP, Corporate & Legal Advisors, as Scrutinizer for conducting the Postal Ballot process in a fair and transparent manner. In case of any queries relating to e-voting service, Members may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on: 022-48867000 or send a request to Ms. Pooja Mehta, Senior Manager, NSDL, 4th Floor, 'X' Wing, Trade World, Kamala Mills Compound, Senapati Bapat Marg, Lower Panel, Mumbai - 400013 at evoting@nsdl.com. Any queries or grievances related to Postal Ballot may be addressed to the Company Secretary of the Company or can be forwarded to e-mail address at ca@rikoauto.in. The results of remote e-voting will be declared on or before Monday, 28th July, 2025 by the Chairman of the Company or any person duly authorized by him. The remote e-voting results alongwith the Scrutinizer's Report shall forthwith be communicated to BSE Limited (BSE) and National Stock Exchange of India Limited (NSE) and also be available on the website of the Company http://www.rikoauto.in/investor-relation.html and NSDL www.evoting.nsdl.com.	
For Riko Auto Industries Limited (Sd/-) Rachika Gupta Company Secretary, FCS No. 6456	
Place: Gurugram Date: 27th May, 2025	

RKO AUTO INDUSTRIES LIMITED	
CIN: L34204HR1999PLC022187	
Regd. & Corp. Office: 38 KSE Sona, Delhi-Jaipur Highway, Gurgaon - 122 081, Haryana	
Email: info@rkoauto.in , Website: www.rkoauto.in	
Tel: 0124 2834000, Fax: 0124 2834200	
NOTICE OF POSTAL BALLOT AND E-VOTING	
Notice is hereby given, that pursuant to Section 108 and 113, of the Companies Act, 2013 (as amended) (the "Act") read with Rules 20 and 22 of the Companies (Management and Administration) Rules, 2014 (the "Rules") and other applicable provisions of the Act and Rules, read with General Circular Nos. 14/2020 dated April 9, 2020, 17/2020 dated April 13, 2020, read with other relevant circulars including General circular no. 08/2024 dated September 18, 2024 issued by the Ministry of Corporate Affairs from time to time ("MCA Circulars"), Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, ("Listing Regulations"), Secretarial Standard on General Meetings ("SS-2") issued by the ICSI, and other applicable provisions of the Act, Rules, Circulars and Notifications issued thereunder (including any statutory modifications or re-enactment thereof for the time being in force) seeking approval of the Members of RKO Auto Industries Limited (the "Company") for the following Special Resolutions, only through remote e-voting process (voting through electronic means):	
S. No.	Particulars
1.	Payment of Dividend to Non-Executive Directors
2.	Re-appointment of Mr. Sanjay Kumar (DIN:00848007) as an Independent Director
3.	Re-appointment of Shri Kanchanendra Verma (DIN:02004258) as Whole-time Director designated as "Executive Director"
4.	Re-appointment of Shri Rajiv Kumar Miglani (DIN:00873155) as Whole-time Director designated as "Executive Director"
5.	Re-appointment of Shri Samarth Kumar (DIN:01525817) as Whole-time Director designated as "Executive Director"
Pursuant to the MCA Circulars, the Company has sent the electronic copies of the Postal Ballot Notice alongwith the Explanatory Statement on Tuesday, 24th June, 2025 through electronic mode to those Members, whose e-mail IDs are registered with the Depository Participant(s) or with the Registrar & Share Transfer Agent as on 13th June, 2025 (Cut-Off date). The Company hereby request all its Members holding shares in physical mode to intimate update their email addresses to the Company RTA by sending a communication either at info@rkoauto.in or info@rkoauto.in or info@rkoauto.in by providing necessary details like Folio No., Name of Member, scanned copy of the Share Certificate (front and back), Self-attested scanned copy of PAN Card and Self-attested scanned copy of AADHAR Card. Members holding shares in the demat mode are requested to contact their respective Depository Participants to register/update their email addresses. Detailed process is mentioned in the Postal Ballot Notice. The said Postal Ballot Notice is also available on the website of the Company (www.rkoauto.in), on the e-voting website of NSDL (www.evoting.nsdl.com) and website of the Stock Exchanges i.e. BSE Limited (www.bseindia.com) & National Stock Exchange of India Limited (www.nseindia.com). In accordance with the provisions of the MCA Circulars, Members can vote through remote e-voting process. The voting rights shall be reckoned on the paid-up value of shares registered in the name of the Members as on Friday, 13th June, 2025 ("cut-off date"). Any person who is in receipt of this Notice but was not a member on the cut-off date should treat this Notice for information purpose only. The Company has engaged the services of National Securities Depository Limited (NSDL) for providing e-voting facility to the Members. The remote e-voting shall commence online from Wednesday, 25th June, 2025 (9.00 A.M.) and shall end on Thursday, 26th July, 2025 (5.30 P.M.). Thereafter the e-voting module shall be disabled by NSDL. The Company has appointed Shri Milan Mathia (C.F. No. 15814, FCS No. 9888) or failing him Shri Subhash Chander Sethi (C.F. No. 23481, FCS No. 3016), Partners of M/s. Laxmicon Corporate Solutions LLP, Corporate & Legal Advisors, as Solicitors for conducting the Postal Ballot process in a fair and transparent manner. In case of any queries relating to e-voting service, Members may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of www.evoting.nsdl.com or call on: 022-48687900 or send a request to Ms. Pallavi Mathia, Senior Manager, NSDL, 4th Floor, A Wing, Trade World, Kankaria Mills Compound, Seepz Bagel Marg, Lower Panel, Mumbai - 400013 at evoting@nsdl.com. Any queries or grievances related to Postal Ballot may be addressed to the Company Secretary of the Company or can be forwarded to e-mail address at info@rkoauto.in. The results of remote e-voting will be declared on or before Monday, 28th July, 2025 by the Chairman of the Company or any person duly authorized by him. The remote e-voting results alongwith the Scrutinizer's Report shall forthwith be communicated to BSE Limited (BSE) and National Stock Exchange of India Limited (NSE) and also be available on the website of the Company http://www.rkoauto.in/stock-exchange-notice.html and NSDL www.evoting.nsdl.com.	
for RKO Auto Industries Limited Place: Gurgaon Sd/- Date: 27th May, 2025 Rachika Gupta Company Secretary, FCS No. 6458	

